Dougherty Valley High School Chemistry

Pre-Lab Assignment and Post-Lab Assignment

ONLY BLACK OR BLUE PEN

GENERAL GUIDELINES

- All sections must be clearly labeled.
- Sections must be done in the order listed here unless your lab handout says otherwise at the top of the handout.
- Headers must be filled out at the top of every page used in your lab notebook.
- This will be collected prior to the beginning of lab (except the data tables which are made before the lab, but on a separate page in your lab notebook so you can fill them out during lab).
- You may not participate in a lab without having it completed.
- Will sometimes be graded for completion and/or accuracy. Not all completed sections will necessarily be graded every time, one section might be chosen, or all might be chosen for grading.
- Professionalism matters If I can't read it, if it looks like you did it last minute walking to class, if it looks like you put no thought, effort, care, detail into your work, that will be reflected in your score.
- You must use adequate spacing between sections to keep your work clear and understandable. Do NOT try to save space. You have plenty of pages in your lab notebook. Clearly communicating your work matters more than saving a few pages in your lab notebook.

PURPOSE OF THE EXPERIMENT

- a. State the general principle being studied
- b. State any specific results to be obtained

HYPOTHESIS

- a. Should answer the general purpose or goal of the lab.
- b. Needs to be in "IF...THEN...BECAUSE" format

REAGENTS TABLE

	Formula	Molecular Weight (g/mol)	Physicals Properties		State @		
Name			B.P. (°C)	M.P (°C)	Density (g/cm ³)	Room Temp (°C)	Safety Concerns
				DI K			
			SAN	وبطريات			

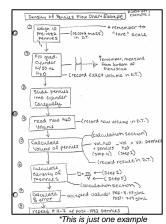
- a. Provide the above info for the state (s, l, g, aq) that is being used in the lab.
- b. Note safety/cleanup points (if provided, all should be BE DESCRIPTIVE)
- c. Googling MSDS is how to do this! We don't really use physical MSDS books anymore.

MATERIALS

a. List all needed chemicals, materials, and equipment in a bullet list.

PROCEDURE

- a. Rewrite the procedure in your own words and in FLOW CHART STYLE!
- b. Do not copy directly from lab handout!
- C. Full sentences not needed.
- d. Do not combine steps. Keep the original numbering system in the lab handout. This is important in case we need to make changes before the lab, or if you need help you can tell me what step you are on.
- e. Included drawings of lab setups when applicable. Label the drawings with equipment names.
- f. Add reminders, equations, notes to yourself etc.
- g. The intention of this section is to get you to *think about* the steps by putting it in your own shortened version.
- h. You should be able to do the lab with nothing but your notebook!



- yours does NOT have to look like this one! Use your own ideas/format!

PRE-LAB QUESTIONS

- a. Complete any listed pre-lab questions.
- b. Number all questions.
- C. Must show all work for calculations.
- d. Do not recopy the question. Paraphrase it into your answers so a reader can infer what the question was.
- e. Full sentence answers are not needed, but complete and detailed answers and thoughts are required!
- f. Box any final numerical or short phrase like answers.

DATA SECTION

- a. Must be done on a <u>NEW</u> sheet of paper in your lab notebook! It cannot be on the same page as the rest of your pre-lab because you will be tearing out the carbon copy pages of your pre-lab and turning that in before you start the lab.
- b. Set up your data table(s) BEFORE the lab starts. This is part of your pre-lab assignment even though it is not turned in with the rest of the sections. It may be checked even though it is not turned in until after the lab.
- C. Must include sections for QUANTATATIVE and QUALITATIVE data.
- d. Make it large does not have to be an entire page, but needs to be sufficiently large. You will be docked points for any work that is "squished," as that is not professional work and hinders the reader's ability to learn from it.
- e. You must give your data table(s) a descriptive title. It should specifically mention any reaction(s) that is/are occurring as part of the title.
 - a. Bad titles Data Table, Table for My Lab, Table of Lab Numbers, Lab Data, etc.
 - b. Better titles Effect of Concentration on Absorbance, pH of Common Household Substances, etc.
- f. You must have units in the headers of the columns/rows.
- g. Your data collection should reflect the significant figures that are appropriate for each piece of equipment you are using. Remember that our equipment is inherently limited in precision!
- h. Your qualitative observations must be descriptive and detailed. It is not sufficient to say "it changed colors," or "it reacted." Qualitative data is as important as quantitative data!

CALCULATIONS SECTION

- a. Must show ANY calculation or manipulation of numbers done during and/or after the lab. If it is not a direct measurement, there should be evidence of it in the calculation section.
- b. Sometimes results of calculations are put into your data tables. You still need to show the calc's here!
- c. Even "simple" calculations need to be shown. This includes subtracting, adding, metric conversions, etc.
- d. Number and label all calculations. Make sure to give short label so people know what the calculation is.
- e. Make sure you include units everywhere!

POST LAB

- a. Post Lab Questions in lab notebook.
 - a. Number all questions.
 - b. Do not recopy the question. Paraphrase in your answers so a reader can infer what the question was.
 - c. Complete sentences not needed unless asked for. Complete thoughts and answers ARE needed!
- b. Post Lab Two Pager worksheet given to you.
 - a. Summarizes what you learned.
 - b. Imagine you are making a "cheat sheet" for a lab quiz! You may or may not be allowed to use these Two Pagers on Post Lab Quizzes. It will be announced at the start of the quiz if you can use it or not.
- c. Formal Lab Report Sections
 - a. Not always given. You will be told if/when to do one or more of these formal sections.
 - Expectations will be given to you at the time. General expectations are on the Lab Guidelines Check List.
- d. Post Lab Quiz
 - a. Pop quizzes that can happen any time after a quiz.
 - b. Will assess whether you actually *learned* from the lab. It is imperative that you do not just copy lab work from classmates. Lab questions may appear on pop quizzes, chapter quizzes, tests, finals etc.

The lab assignments and expectations can change at teacher's discretion

Worksheet #___

me:	Period:	Seat#:
Lab Title	Тор	oic
Purpose/Question/Problem/Goal/Hypo	othesis	
Key Vocab Terms	Key Equations	
Key Concept Explained		
Important or Unique Lab Equipment,	Set Up, or Named Lab Techniqu	les Sig Figs Related to Lab Equipment
Your Experimental Results		
·		
Accepted Value/Results	Percent Error Calc	ulation

Sample Calculations for Each Type of Calculation	n Done
Possible Lab Errors	Mathematical Impact of Lab Errors on Results
Example Test Question on this Topic	Solved Example Test Question on this Topic

Things to Turn In

- **Prelab –** Done in lab notebook, carbon papers turned in *before* the lab.
- Post Lab Turned in after the lab. Due dates will be told to you in class.

 - Page 1 Post Lab Two Pager Done on this template.

 Page 2 Data Tables Done in lab notebook, carbon papers turned in.
 - Page 3 Calculation Section Done in lab notebook, carbon papers turned in.
 - o Page 4 Post Lab Questions Questions on lab sheet, answers done in lab notebook, carbon papers turned in.
 - o Page 5 Formal Post Lab Section If asked for. Will be given specific instructions at the time.
- Post Lab Quiz Will be done and turned in during class.

Make-up Lab Sheet for Missed Lab Assignment

You can print copies of this on the "Labs" tab of the class website. You have one day longer than you were gone to complete this assignment. Gone one day, then you get two days to complete. Gone two days, then you get three days. If you were present for the lab but did not participate then it is due the next day.

Nam	e:
Perio	d:
Seat	#:

Write the name of the missed lab Write the date that the lab was o					
Instructions:					
answer the questions listed b	•	e lab activity and have them orally sing the lab and staple them to this pape tures in the table below.			
Name (Printed)	Period/Teacher	Signature			
Now, YOU answer the follo	owing questions on this s	sheet:			
1. What was the main idea the	hat this lab activity was trying to	demonstrate?			
2. How did the lab activity de	2. How did the lab activity demonstrate this idea (i.e., what did people do to find out the main idea?)				
3. How does the information from questions 1 and 2 relate to what we are currently studying?					
, , , , , , , , , , , , , , , , , , , ,	,	n presented in the lab; that is, how			
could the information rela	te to you own personal use, an	industrial use, or a societal application?			
F Write two test questions th	nat would be fair to ask about th	nie lab on a unit toet or a quiz			

Generic Chemistry Lab Report Guidelines – Specifics give Please Note: Labs grades are based on quality not just come	
REQUIREMENTS	AREAS TO IMPROVE UPON
<u>Format</u>	Formatting 1 2 3 4 4
\square 10pt Times New Roman or Arial font ONLY	10pt correct font
\square 1.5 spaced	0.5-in margins
\square Bold section headings for everything	1.5-in spacing ☐ Yes ☐ No
\square 8.5"x11" white paper	Stapled In Order ☐ Yes ☐ No
\square 0.5" margins on all sides	3 rd Person ☐ Yes ☐ No
\square Abstract has 2" margins on each side and is single-spaced.	Past Tense
☐ Stapled in following order: o Title page o Lab report o Carbon Copy pages used during lab (Must have HEADER filled out on every page)	Section Headings
o Carbon Copy pages used for lab report and post lab Q's	2-in margins
 □ THIRD PERSON, PAST TENSE, PASSIVE VOICE!!!! o We know you wrote ityour name is on the frontuse third person o You already finished the lab before you did your report! Use past tense! o I know your English teachers don't like passive voice but it is appropriate for lab reports! • Active voice: The hot plate stirred the reaction for three minutes. • Passive voice: The reaction was stirred by the hot plate for three minutes 	Single Spaced Yes No
Title Page	Title Page 1 2 3 4 1
☐ It gets its own page!	Own page
☐ Title of lab	Title
Abstract (see below)	Abstract present ☐ Yes ☐ No
Group members and how they contributed (Name, section worked on)	Group members ☐ Yes ☐ No
☐ Date of lab experiment	Date
☐ Class and period	Class and period ☐ Yes ☐ No
Abstract	<u>Abstract</u> 1 □ 2 □ 3 □ 4 □
On Title Page (2-in margins)	Purpose Percent error*
☐ Justified on both sides, do not center on page!	☐ Yes ☐ No ☐ Yes
 The following is to be articulated concisely in no more than 3-5 sentence sin the order below Sentence 1: What was the purpose of the experiment? The question or statement. Do not copy from lab handout. Sentence 2: What you found out (the results – the silver alloy beads were found to contain X% of silver) 	Results Yes No Conclusions made Yes No Yes No No No No No Short, concise and clear
 Sentence 3: How the results were determined (Brief! Specific names of lab techniques if applicable) Sentence 4: Report accepted value (if applicable) and percent error. Sentence 5: Conclusions made (if applicable), what you drew from the experiment 	Named techniques* Yes No Accepted value* Yes No *if applicable
	п арричано

Background – part of prelab if required	Background 1 2 2	3 🗆 4 🗆	
☐ Do NOT copy info from lab worksheet!	In Own Words	Defined Vocab	
☐ Summary/explanation of the important chemistry topics covered in lab	Yes	☐ AII	
☐ Explain how the topics relate directly to the lab	□ No	Some	
☐ What will your lab be discovering/testing related to the topics	Chem Topics Explained	None	
☐ What is your experimental question/variables	All	Chem Rxns*	
	Some	☐ All balanced w/ states	
☐ Include relevant chemistry vocabulary	☐ None or incorrect	☐ Some or not bal/states	
☐ Include relevant chemical equations	Connection to Lab	☐ None or wrong	
☐ Include balancing and states for chemical equations		Hypothesis*	
☐ Number each equation to make referencing easier	Some	Yes and correct format	
	☐ None or incorrect	☐ Yes but lacking	
Everyone forgets the BECAUSE portion! Relate it back to the topics covered	Exp. Q/Variables	☐ Not included	
☐ Be sure to site any references used including textbook,	☐ All identified	References*	
website, lab manual, etc. Below is a good explanation of	☐ Some identified	$\ \square$ Yes and ACS format	
ACS formatting. • https://libguides.williams.edu/citing/acs	□ None	☐ Yes but lacking	
	*if applicable	☐ Not included	
Observations/Data	Data Table 1 2 3	3 4 0	
☐ Qualitative and quantitative! Must have both!	Observations	Professionalism	
☐ Lab notebook paper only, with data tables and graphs made/collected DURING the lab	☐ Significant, detailed,	☐ Total pro, ruler	
☐ Professional appearance	thorough Sufficient	used, readable, etc ☐ Good	
Clear, large, not squished!Black or blue ink ONLY			
Descriptive titles	☐ Lacking	Lacking	
☐ Sig figs for measurements and calculations	<u>Titles</u>		
	☐ Strong, descriptive, clear		
Label graphs/tables with name of measurement and units	Good, attempt at being descriptive		
	☐ Unclear, not descriptive		
Calculations	Calculations 1 2 2	3 🗆 4 🗆	
☐ Work shown completely	Work Shown	<u>Units</u>	
☐ Flow of work is clear	☐ Significant, detailed,	\square All	
☐ Work set up correctly to solve actual problem	thorough	Some	
☐ Correct numbers used in work	Sufficient	☐ None or wrong	
☐ Units provided everywhere	Lacking	Correct Answers	
☐ Correct answer	Organization of Work	□ All	
	☐ Clear	□ Most	
	☐ Hazy	☐ Some	
	□ Cloudy	□ Some	
	,		
	Correctly Set Up	□ Nana	
	☐ All ☐ Most ☐ Some	e ∐ None	

Data Analysis	Data Analysis 1 2 2	3 🗆 4 🗆
 □ Include table and graph of anything you calculated, manipulated or plotted AFTER the lab. Make sure tables and graphs are labeled correctly □ Explain data that you collected 	Data/Graphs All included	% Error Yes
☐ Include a few sentences explaining what the graphs/tables show or indicate	☐ Missing some☐ Not included	☐ No ☐ Wrong
 □ Mention any errors and how they affect your data analysis. Remember "human error" is not an acceptable phrase. □ Include percent errors if applicable □ Include one sample calculation for each type of calculation performed □ Include equations, reactions, units, work, etc. □ Define symbols/variables used □ You may be graded on the accuracy of your lab data and/or whether your calculations are correct or not 	Labels All Some None or wrong Explain Data/Graphs All Some None Significant errors Not significant ones Did not explain impact Not included	Sample Calculations All Some None or wrong Eq's, Rxns, Units, etc All Some None or wrong Accuracy Great Ok Poor
Discussion Questions		
Answers to provided lab questions, statements, or calculations with work shown and units when appropriate. Each Q is numbered and answered in complete sentences. Restate the question in your answer, do not just copy the Q! Will sometimes be done as part of a formal report as a group, or done individually on the carbon copy paper in your notebook. If done on carbon copy paper but a formal lab report is also typed up, then you must include this section heading in the report but simply say "refer to carbon copy pages at the end of the report." Will sometimes be graded for completion, and sometimes will be graded for accuracy.	Discussion Questions Questions All included Missing some Not included Complete Sentences All Some None All Some None	Calculations w/ Work All Some None Correct Answer All Most Few None
	Conclusion 1 2 2	3 🗌 4 🗎
 ☐ Complete sentences, paragraph form ☐ Report your final results ☐ Include accepted value and % error if applicable 	Complete Sentences ☐ Yes ☐ No	Relate to Chem Topics Second Yes Second No.
 □ Explain why it turned out the way it did – sources of error, limits in lab design, etc. □ Relate findings back to basic principles of chemistry □ What further experiments might you do to keep studying this? □ How does it relate to real life if explicable? 	Results Reported Yes No Accepted Value / % Error Yes No	Further Experiments Yes No Relates to Real Life Yes No
☐ How does it relate to real life if applicable?☐ How could you make improvements to the lab?	Errors ☐ Yes ☐ No Level of Detail ☐ Significant	Improvements ☐ Yes ☐ No ☐ Sufficient ☐ Lacking